NAR Trustee Working Session

October 4, 2023

Session started at 8:02 PM.

Present: John Hochheimer, President; Steve Kristal, Vice President; Kevin Johnson, Treasurer; Mark Wise, Secretary; Don Carson; Becky Green; Lynn Thomas.

Absent: Jasper Barnett; Jim Wilkerson.

Others present: Steve Lubliner, Safety Committee chair.

Todd Schweim, NAR Communications Director, managed the technical aspects of the meeting and provided input as appropriate.

**President’s Notes**

The insurance claim from the incident at NSL West has been paid

John noted that NAR needs to have a second signatory on bank accounts, insurance, etc. as a backup for him. We need to figure out how best to go about it determining who the person will be and how we add them to the accounts.

A new contract has been executed with NASA for NAR’s support of the Student Launch Program. The firm fixed-price (FFP) contract was signed in what John called “record time.” John suggested that the Board members read and review the mission for the coming year’s event. John Lyngdal is working with NASA to determine safety parameters. John Hochheimer does not foresee any problems at the final NASA launch, but the mission parameters may present a challenge at some Section launches.

**Lynn moved to accept the minutes from the August 9 online Town Hall. Kevin seconded. Motion carried unanimously.**

**Treasurer’s Report**

Kevin reported that the NAR had $48,176.46 in the general account and $56,605.14 in the committee checking account as of the time of the meeting.

“We got some money.” $46k in general account, $56k in committee checking account.

The total balance in the Americhoice accounts is $2314.31. Kevin is in the process of closing those accounts.

Restricted funds (Jay Apt Scholarship endowment, Education Fund, Museum of Flight fund) currently total $85,257.40.

Kevin is setting up some new bank accounts as we move NAR HQ from Iowa to Virginia, and will transfer the current NARTS balance (less than $100.00) to the main account.

George Gassaway made the NAR the beneficiary of his life insurance. Kevin received the death benefit of $34,000, which he moved into the Wealth Management account.

Ed LaCroix had some suggestions for what the NAR might do with the proceeds of George Gassaway’s life insurance. John mentioned that that other members have asked him how they might support the NAR with the minimum required donations from their retirement funds. John suggests that they donate to the Education Fund.

Todd wondered whether it might be beneficial to engage an estate planner to work with members who want to mention NAR in their will.

**NAR HQ Move**

The process of moving HQ from Iowa to Virginia is well underway. Marie is transferring her responsibilities to Mayra in stages. Monica is now a full-time employee, working on the HPR certification tasks that Mayra used to perform. John will talk to Mayra this week about setting up the business in Virginia. Todd pointed out that we will have to change the address on all of our printed materials, including membership cards.

John brought up the NAR card file, which recorded all members prior to the purchase of our first computer in approximately 1985. John does not believe that it would be worth it for us to pay to have the cards scanned. Todd said that no cards have been added since Marie became the HQ manager, as it was not part of her process to maintain the card file.

John would like to do something for Marie and is open to suggestions. He would like to do something tangible to commemorate nearly 40 years of service to the NAR. Steve Lubliner asked if Marie would be eligible for a NAR award, such as a Galloway Award. John said that she would be eligible.

**National Events**

NSL East – Steve said that an NRC launch will not be a part of NSL East.

NARCON – Some e-mails have gone out to potential presenters, but NARCON planning is not really underway yet.

FAI Junior Team – Steve said that we really underestimated the interest. We have 46 applicants from all over the country at this time. There will be only 32 positions on the team, so the flyoffs are going to be competitive. Steve added that the NAR Member Forum has been incredibly helpful.

**Miscellaneous**

Becky has a candidate in mind for one of the Young Adult trustee positions. John suggested bringing the YA trustees aboard at the beginning of calendar year.

Don received a Section report from Chuck Neff. The NAR currently has 240 Sections, 46 of which have received grants totaling $10,935.

Steve said that he and Kevin have discussed the future of NARTS. They are looking for nominees or volunteers for a NARTS committee chair. They suggested a fire sale of NARTS inventory as we move to print-on-demand.

The next meeting will take place on November 1 at 8:00 p.m. Eastern Time.

Meeting adjourned at 9:28 PM.