

NAR Board of Trustees conference call, December 1, 2021

The meeting was called to order at 8:00 PM Eastern Time.

Present: John Hochheimer, President; Carol Marple, Vice President; Mark Wise, Secretary; Kevin Johnson, Treasurer; Becky Green; Steve Lubliner; Lynn Thomas; Jim Wilkerson.

Absent: Steve Kristal.

Todd Schweim managed the technical aspects of the Zoom meeting and provided his input as appropriate.

President's Report

Mayra Marquez, our new part-time headquarters assistant, has begun work. She is already keeping busy processing HPR certifications.

Our upgrade to the process by which HPR forms and certifications are processed is going well. Todd Schweim and others are working to implement the new process. An applicant will go to the field with the form, make the flight and collect the signatures, then go home and upload the form to the website. Steve asked Todd to upload the information to the L3 Coordinating Committee for their situational awareness. John offered to put out an announcement via Constant Contact, but Todd asked him to wait until we've confirmed that everything works.

John and Becky have discussed awarding a NAR President's Award to Anita Jimenez, a senior majoring in aerospace engineering at New Mexico State University. In addition to being the student advisor for the "Atomic Aggies" (NMSU's Spaceport America Cup team), she has mentored over 100 students for their Level 1 and Level 2 certifications. She has mentored several of her classmates as they earned Level 3 certification. Her mentoring and outreach efforts while juggling the demands of coursework, Spaceport America, and a student payload project with the Colorado Space Grant Consortium, are truly noteworthy.

Estes asked John about the possibility of advertising in the *Electronic Rocketeer*. Todd said that we could accommodate them and other advertisers, but he recommended limiting the number of advertisers in each issue. Carol asked if we were going to solicit advertising from other vendors. Todd said he could incorporate advertising rate information into the 2022 Media Guide, which he hasn't finished yet. Todd suggested the following ad rates for the *E-Rocketeer*: \$500 for a top banner ad, \$400 for a bottom banner, and whatever we think is fair for a 2 1/4-inch square. Todd and John pointed out that this is a much higher rate than advertising in *Sport Rocketry*.

Todd left the meeting at 8:23.

Treasurer's Report

The NAR's total cash balance as of December 1 is \$235,332.76.

Kevin reported that we are in "good shape," with no major expenses coming soon.

We still need to close out the remaining accounts at Americhoice Federal Credit Union, as well as the accounts at Collins Federal Credit Union. John continues to work with Collins to get access to the accounts.

Housekeeping – Ed Chess reached out to Marie for a couple of checkbooks.

John said that Ed LaCroix will pay the annual rental for the storage unit where we house the NARAM launch equipment (\$1100.00), and NAR will reimburse him.

John asked Kevin to start recording the balances for restricted accounts and credit cards in his treasurer's reports.

John said that Anne Heacock is researching how much money is actually in the Cannon Fund.

John reported that membership is still increasing, and that the NAR had just under 8500 members on November 30. We have been adding at least 100 new members per month for the past several months.

Committee Reports

Safety

Steve has written articles to be published in the *Electronic Rocketeer* and *Sport Rocketry*. He said that there have been no safety incidents reported recently.

High Power

Jim congratulated Todd for the new certification process. He also asked about an instant PDF update to the NAR website so that a member could print a temporary membership card with their new certification level. John will ask Todd about the possibility.

National Events

John said that planning and preparation for Virtual NARCON 2022 is continuing. Todd anticipates opening the registration page by December 15.

Steve asked about the NARAM-63 field issue, which the Board discussed during the October conference call. John said that the host Section has an alternative field, but John does not know any details.

Planning for the 2022 National Sport Launch is underway. Since the host Section has sufficient launch equipment to run the event, NAR will not need to ship any equipment to the site. This will save us some money.

Section Activities

Carol asked for a sense of the Board, whether we should require that at least one person per Section belong to the "NAR Sections" group on groups.io. Chuck Neff would like Board support for this idea.

NAR currently has 228 active Sections.

Chuck continues to research historical Sections for which we have no information. We have run ads in the *Electronic Rocketeer* and *Sport Rocketry*, requesting any available information.

Miscellaneous

Kevin reported that we received 10 donations in November. Four were for the Museum of Flight, one was for the "Pay Forward Proud" campaign, several were renewing donations.

Lynn said that she is looking at the NAR's educational materials, with an eye to updating them on the website.

The next scheduled conference call will be on January 5, 2021, at 8:00 PM Eastern Time.

Meeting adjourned at 9:08 PM.