

Foreword

To the Section Advisor and/or Section President:

This manual is provided to you as a resource for you and your members. Information and forms contained in this manual will be of benefit not only to the section as a whole but to the individual section member. It is not intended to sit on a shelf and collect dust. Instead pass it around, make copies and feel free to distribute it to all of the members of your section.

Many people have put hours of work into this manual. I would like to thank Steve Decker, Dick Freed and Glenn Feveryear, the former Section Activities Chairmen, who put many hours into collecting and maintaining most of what you will find inside this cover. I also would like to acknowledge each of the contributors who have shared their expertise so that each of our sections might run a little more smoothly and serve our members a little better.

This manual will be updated periodically. Updates and additional information will be distributed periodically which can easily be added and changed out in this 3-ring binder format.

When you receive updates, keep this manual up to date. Add the updates and remove the obsolete material.

Use it! Share it with your members so they know what it has to offer.

If you have, or can write any material you can share with other sections, please submit it to me so it may be included in the next update.

Greg Burke
NAR Section Activities Committee Chairman

P.O. Box 657
Emerson, GA 30137

Email: gregburke65584@yahoo.com

NAR Section Manual Updating In Progress!

The manual is being updated for 2005. Once updating is completed, the manual will be available for download from the NAR Website. This 2001 edition is being provided to cover the time until the 2005 edition is ready for posting. Be aware that some information is incorrect in this 2001 edition. Refer to the NAR Website for the latest information.

Rod Schafer, NAR Section Activities Committee Chairman